



BOARD OF COUNTY COMMISSIONERS

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Attachment # 2
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County Attorney
(850) 487-1008

February 22, 2005

Mr. Clayton H. Wilder
Community Program Administrator
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308

Re: 05-CJ-K3-02-47-01-200/ Enhanced Pretrial/Probation Program III

Dear Mr. Wilder:

This letter is to request a modification of the Case Management Coordinator's caseload to include supervision of standard probation clients. These will be clients sentenced to standard probation that have conditions placed on them by the court.

This caseload modification is requested, as the Enhanced Probation Program has not experienced the anticipated growth in the current year, and consequently the Case Management Coordinator's caseload has been reduced. The modification will serve a dual purpose in providing an increased reasonable caseload size, as well as immediate access and evaluation of prospective clients who may benefit from the services of EPP, if deemed appropriate.

The modification would include the addition of a limited number of standard probation clients to the Case Management Coordinator's caseload and associated measurable objectives. This modification will not alter the overall intent of the project and all efforts to increase the EPP caseload will continue.

Attached is an amended description of Intensive Case Management, which includes standard probation clients, an outline of services, restrictions and objectives.

Your favorable consideration regarding the proposed modification will be greatly appreciated. Should additional information or clarification be required, please feel free to contact Deborah Lloyd at (850) 487-3563.

Sincerely,

Cliff Thaell, Chairman
Leon County Board of County Commissioners